

**CHC Healthcare Group**  
**2022 Implementation Results of Designated Unit in Charge for**  
**Corporate Governance**

The Company has the Finance/Accounting Department as an adjunct unit for the corporate governance, where Yi-Chun Chen, the CFO assumes the head of corporate governance, safeguarding shareholders' rights and strengthening the Board functions. She has more than three years of experiences in finance, stock affairs and relevant proceedings. The main duties of corporate governance are providing information required by the directors to conduct business, assisting the directors with legal compliance, handling corporate registration and change of registration, preparing agenda and producing minutes of Board meetings and shareholders' meetings, and arranging refresher programs for the directors.

The state of operations in 2022 was submitted to the Board on March 22, 2023, and included the following:

1. Periodically notifying the Board members of any amendments to the latest laws and regulations relating to the Company's business lines and corporate governance.
  - (1) The Company's monthly conference on September 5, 2022 conducted awareness of laws and regulations concerning corporate governance: Operating Procedures for Handling Internal Material Information and Preventing Insider Trading Time approximately 40 minutes; participation 50 persons.
  - (2) Following the Board meeting on August 2, 2022, the Company conducted awareness of laws and regulations concerning corporate governance for Board members: Handling of internal material information, prevention of insider trading, exercise of right of inclusion, and insiders' shareholding reports. Time approximately 40 minutes; participation 7 persons.
2. Assisting in arranging the communication meeting between independent directors and chief internal auditor and independent auditors to help the independent directors better understand the Company's business, finance and internal controls.
3. Arranging continuing education programs for independent directors and the other directors.
  - (1) Arranged for a speaker to teach a class on the topic of "What are investors all thinking? Corporate transition to sustainability from the perspective of ESG investment and financing" at the Company on May 23, 2022. This class was attended by all seven directors.
  - (2) At the end of the year, all directors had completed 6 hours of continuing education for directors.
4. Reporting on the state of functioning of corporate governance at the Company to the Board of Directors, independent directors, and Audit Committee, and confirming whether the holding of the Company's shareholder's meeting and directors' meeting comply with relevant laws and corporate governance rules and regulations.
5. Responsible for checking the issuance of material information concerning major resolutions of the Board following Board meetings and ensuring the legal compliance and correctness of the content of such material information, so as to ensure that investors have equal access to trading information.
6. Notification of directors 7 days in advance of Board meetings, holding of meetings, and

provision of meeting information; advance reminder if any issues require any directors to recuse themselves, and completion of compilation of meeting minutes within 20 days after each meeting.

7. Execution of annual director performance assessment based on the "Board Performance Evaluation Regulations" to ensure effective corporate governance. External assessment by an independent professional organization or external team of experts and scholars must be performed at least once every three years, along with the annual assessment at the end of each year.

(1) The commissioned external organization Taiwan Corporate Governance Association conducted an external performance assessment of the 2021 Board of Directors and functional committees in December 2021. The resulting external assessment report was submitted the Compensation Committee for approval on March 23, 2022, and has been submitted to the Board of Directors.

(2) The implementation of the 2022 internal self-evaluation of Board and functional committees performed in January 2023 was reported to and was submitted the Compensation Committee for approval on March 22, 2023, and then submitted to the Board of Directors.

8. Handling registration of the shareholders meeting date in advance in accordance with law, and production of notices, meeting handbooks, and minutes within the statutory period, and registration of changes when amending the Articles of Incorporation or holding the election of directors.

9. Maintaining good investor relations: Planning to arrange two institutional investors' meetings each year to communicate and exchange ideas with institutional investors and general shareholders, so that investors can obtain sufficient information to evaluate the Company's reasonable value in the capital market for the protection of shareholders' equity. The Company convened two institutional investors' meetings in 2022.

10. The Company has purchased liability insurance for directors and managers, which will reduce business losses and risk of major damage to the Company and shareholders.

11. Chief financial officer and corporate governance manager Yi-Chun Chen, attended the following continuing education programs in 2022:

Date	Course name	Hours
2022.05.23	What are investors all thinking? Corporate transition to sustainability from the perspective of ESG investment and financing	3
2022.10.05	"2022 Insider Equity Transaction Legal Compliance Awareness Meeting (online awareness meeting)"	3
2022.10.14	"2022 Insider Trading Prevention Awareness Meeting (online awareness meeting)"	3
2022.11.11	"Seminar on Derivative Trading Strategies and Market Outlook for TWSE/TPEX listed Companies" (online)	3