

**CHC Healthcare Group**  
**2020 Implementation Results of Designated Unit in Charge for**  
**Corporate Governance**

The Company has the Finance/Accounting Department as an adjunct unit for the corporate governance, where Yi-Chun Chen, the Vice President of the department assumes the head of corporate governance, safeguarding shareholders' rights and strengthening the Board functions. She has more than three years of experiences in finance, stock affairs and relevant proceedings. The main duties of corporate governance are providing information required by the directors to conduct business, assisting the directors with legal compliance, handling corporate registration and change of registration, preparing agenda and producing minutes of Board meetings and shareholders' meetings, and arranging refresher programs for the directors.

The 2020 operations listed as follows:

1. Regular notification to the Board members of the revision and addition of the latest statutory regulations concerning the corporate business and governance.
2. Arrangement of meetings for the independent directors, internal audit supervisors and the CPA to discuss and communicate, so that the independent directors can better understand the Company's financial, business and internal control situations.
3. Arrangement of refresher courses for all directors.
  - (1) On August 5, 2020, a course delivered by a guest lecturer was arranged at CHC's office and attended by all directors.
  - (2) Before the end of the year, all directors have completed six hours of director training course.
4. Report to the Board, independent directors and Audit Committee on the status of corporate governance, and making sure the shareholders' meetings and Board meetings are convened in compliance with the laws and the corporate governance rules.
5. Compiling the resolutions of Board meetings and publishing them accordingly, to ensure the legality and correctness of key messages, for the equality of trading information that investors rely on.
6. Notification to the Board members 7 days prior to the Board meeting along with the agenda prepared, and reminding the members of any conflict of interest avoidance in advance, and producing the meeting minutes within 20 days after the meeting.
7. Execution of the annual board evaluation based on the "Board Performance Evaluation" to fulfill the corporate governance, along with the external evaluation by an independent agency or professionals at least once in every three years. In January 2020, all directors and all functional committee members conducted a self-

- evaluation on the performance of the 2019 board of directors and functional committees. The implementation of assessment was submitted to the Compensation Committee for approval and reported to the Board of Directors on March 23, 2020.
8. Notice of the shareholders' meeting and pre-registration within the legal deadline, preparing the agenda, producing meeting minutes, and change of corporate registration based on the amendment of Corporate Charter and new elected directors.
  9. For investor relations, planning to arrange two briefings each year to communicate and exchange ideas with institutional investors or general shareholders, so that investors can obtain sufficient information to evaluate the Company's reasonable value in the capital market for the protection of the shareholders' rights. The Company convened a total of two briefings in 2020.
  10. Liability insurance for the directors and managers to alleviate major damages to the Company and shareholders due to business negligence.